**Skills Assessment: Inventory**

Assess your skill level for each item in the categories below. Put a check by skills you think you have and circle the skills you feel are your strongest.

### Critical Thinking/Problem Solving
- Investigating/researching
- Observation
- Logical reasoning
- Identifying trends
- Analyzing/assessing
- Synthesizing
- Interpreting
- Summarizing
- Retains facts and details
- Learn by doing
- Learn by reading
- Learn by listening
- Learn by processing in the moment
- Extrapolates to other situations
- Develop new approaches
- Demonstrate foresight
- Experiment
- Adapt ideas
- Ability to handle ambiguity
- Create
- Imagine

### Digital Technology/Scientific
- Specific Software Programs
- Using databases and/or spreadsheets
- Coding Skills
- Using statistical methods
- Adaptability to new and emerging technologies
- Systems analysis and review
- Data visualization & communication
- Leverage technology ethically
- Math computation
- Using statistics
- Identifying trends
- Accounting
- Forecasting
- Estimating
- Financial planning
- Budgeting
- Scientific Methodology
- Specific Lab Skills/Techniques

### Leadership/Innovative
- Sets priorities
- Sets work/committee goals
- Manages self
- Manages organization
- Identifies direction
- Works without supervision
- Accepts responsibility
- Delegates
- Monitors progress
- Manages meetings
- Identifies problems and solutions
- Adapts to new situations
- Builds teams
- Works well independently
- Motivates
- Advi
e- Create learning opportunities
- Demonstrates integrity and values

### Ethical Conduct/Professionalism
- Honesty
- Integrity
- Demonstrates values
- Accepts responsibility for behavior and actions
- Punctual
- Manages time
- Sets goals and priorities
- Execute projects
- Planning
- Follow-through

### Artistic Skills
- Noticing beauty/aesthetics
- Designing visually
- Designing with materials
- Designing musically
- Symbolic thinking
- Creating/shaping things
- Visual Imaging
- Imagining
- Performing
- Interrelating materials/themes
- Improvising

### Diverse/Intercultural Fluency
- Empathy
- Knowledge of other cultures
- Cultural identity
- Willingness to examine one’s belief
- Value and respect diverse cultures, races, ages, genders, sexual orientations, and religions
- Learn from diverse cultures, races, ages, genders, sexual orientations, and religions
- Demonstrate openness, sensitivity, and inclusiveness with all people
- Understand individuals’ differences

### Physical and Hands-On Skills
- Coordination
- Drafting
- Outdoor skills
- Athleticism
- Strength
- Stamina/endurance
- Agility/quietness
- Constructing
- Handle objects
- Cooking
- Installing
- Operating tools/machines
- Producing
- Repairing/restoring
- Gardening
- Designing

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