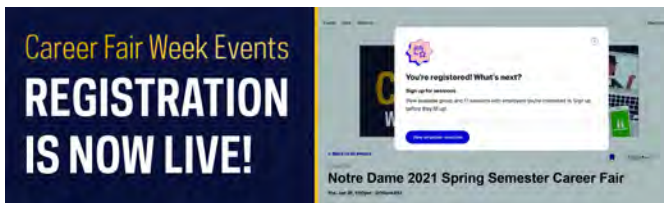




MERUELO FAMILY CENTER FOR CAREER DEVELOPMENT

Event registration for the Spring Semester Virtual Career Fair Week is now live beginning with seniors!



Log-in to Handshake **to register for events and sign-up for 1:1 and group sessions.**

Please see the list below for all registration days:

- **Monday, February 8** - Seniors
- **Tuesday, February 9** - Seniors, Juniors and Class of 2020 Alumni
- **Wednesday, February 10** - Sophomores (and the previous groups)
- **Thursday, February 11** - First-Years (and all previous groups)

If you have any questions or concerns, please email careerdevelopment@nd.edu or call 574-631-5200.

Register for Events

Not sure how to register on Handshake? Watch the video below!





Next Monday is the beginning of the Spring Semester Career Fair Week!

- **Spring Into Engineering Networking Event** - Monday, Feb. 15, 5:00 - 7:00 p.m.
- **ITAO: Business Technology & Analytics Networking Event** - Monday, Feb. 15, 7:15 - 9:15 p.m.
- **Spring Semester Career Fair** - Tuesday, Feb. 16, 4:00 - 8:00 p.m.
- **Student-Athlete Networking Event** - Tuesday, Feb. 16, 8:10 - 9:00 p.m.
- **Diversity & Inclusion Networking Event** - Wednesday, Feb. 17, 5:00 - 7:00 p.m.

[Learn More About the Spring Semester Career Fair Week](#)



We've set aside a number of private interview rooms for student use during the Spring Career Fair Week!

Rooms will be assigned via a lottery system. If you are interested in using a private interview room on the 5th Floor of Duncan Student Center during any of the Career Fair Week events, please fill out the following [Room Reservation Lottery](#) form no later than 11:59pm on Thursday, February 11.

Filling out this form does NOT guarantee a room. You will be notified by 6:00pm on Friday, February 12 if you have secured a room during any of the Spring Career Fair events.

If you have any questions or concerns, please email careerdevelopment@nd.edu or call 574-631-5200.

[Interview Room Reservation Lottery Form](#)



Summer Plans: Tools for Finding a Summer Experience

Monday, Feb. 8, 4:00 p.m. - 5:00p.m.

Explore creative ideas and the many resources offered by the Center for Career Development in deciding upon a summer experience that will build your skills and enhance your knowledge and marketability.

Reviewing the Investment Banking Recruiting Process

Monday, Feb. 8, 5:15 p.m. - 6:15 p.m.

Review the IB junior internship recruiting process, including how to locate and apply for positions, the recruiting timeline, the sophomore summer internship

process, networking, a review of upcoming events and workshops, and any inside employer intelligence. Intended for sophomores.

Professional Headshots - February 9

Tuesday, Feb. 9, 11:00 a.m. - 12:00 p.m., 5th floor, Duncan Student Center

Wear your business professional attire and get your picture taken to use on online profiles, such as LinkedIn, and professional websites.

Networking: Not As Scary As It Seems

Tuesday, Feb. 9, 4:00 p.m. - 5:00 p.m.

Explore the power of networking and building your social capital. We will talk about tips on how to identify and reach out to people, what to say, the cadence of communication, and the questions to ask.

Consulting 101

Tuesday, Feb. 9, 6:30 p.m. - 7:30 p.m.

Join Consulting Connect for a dual session to give you a better understanding of what consulting looks like for interns & full-time candidates AND what to expect from fall recruiting both on & off-campus.

Writing an Effective Resume

Wednesday, Feb. 10, 4:00 p.m. - 5:00 p.m.

Learn the basic principles of how to create a professional resume and begin creating your resume during the session.

No Pressure Networking - Practice with Notre Dame Alumni!

Wednesday, Feb. 10, 5:30 p.m. - 6:45 p.m.

Join this session to get practical tips on how to network, get a formula on how to build your professional pitch, and practice networking with Notre Dame alumni in a no pressure environment. *In partnership with: The Center for Career Development, Multicultural Student Programs, and the Hispanic Alumni of ND, and Asian Pacific Alumni.*

Leveraging LinkedIn

Thursday, Feb. 11, 4:00 p.m. - 5:00 p.m.

In this interactive workshop, learn how to develop and refine a LinkedIn profile.

Crush Your Interview

Friday, Feb. 12, 12:00 p.m. - 1:00 p.m.

Learn the basic principles of interviewing and get tips on how to crush your virtual interview.



Mock Student Virtual Career Fair

Friday, Feb. 12, 2:00 - 3:00 p.m.

Test out Handshake's technology and get comfortable with the interface of the Virtual Career Fair platform. Learn how to search for and follow companies you're interested in and see what updates have been made to the platform since the fall.

Make sure to ALSO sign up for a 1:1 session with one of our staff members when registering. Select, the University of Notre Dame - Meruelo Family Center for Career Development.

[Register for the Mock Fair](#)



Get your resume Career Fair ready and sign-up for a 15-minute resume review.

Arts & Letters Resume Reviews

- **Monday, Feb. 8, 4:30 p.m. - 6:30p.m.**
- **Tuesday, Feb. 9, 10:00 a.m. - 12:30 p.m.**
- **Wednesday, Feb. 10, 2:30 - 5:00 p.m.**

- **Thursday, Feb. 11, 11:00 a.m. - 1:00 p.m.**
- **Friday, Feb. 12, 11:30 a.m. - 2:00 p.m.**

Engineering Resume Reviews

- **Monday, Feb. 8, 9:00 a.m. - 12:00p.m.**
- **Thursday, Feb. 11, 9:00 a.m. - 12:00 p.m.**

Mendoza Resume Reviews

- **Tuesday, Feb. 9, 9:00 a.m. - 12:00 p.m.**
- **Thursday, Feb. 11, 1:00 - 4:30 p.m.**

College of Science Resume Reviews

- **Tuesday, Feb. 9, 11:30 a.m. - 1:30 p.m.**
- **Friday, Feb. 12, 9:00 a.m. - 11:30 a.m.**

[View All Events and Workshops](#)

Employer Events

The Employer Events below are exclusive to Notre Dame students.

We highly encourage that you take advantage of these opportunities.

- **Education Placements Live Q & A** - Monday, Feb. 8. 8:00 p.m. - 8:45 p.m.
- **Insight Partners 101 Virtual Info Session + Networking** - Tuesday, Feb. 9, 4:00 p.m. - 5:30 p.m.
- **DART Police Department Virtual Recruiting Event** - Tuesday, Feb. 9, 4:00 p.m. CST - 5:00 p.m. CST
- **PwC Trivia: Level Up your PwC Knowledge** - Tuesday, Feb. 9, 4:00 p.m. CST - 4:15 p.m. CST
- **BMO Capital Markets Information Session** - Tuesday, Feb. 9, 5:30 p.m. - 6:30 p.m.
- **Get to Know BDO Event - Central Region** - Wednesday, Feb. 10, 10:00 a.m. CST - 11:15 a.m. CST
- **What is CMAAS?** - Wednesday, Feb. 10, 3:30 p.m. - 4:15 p.m.
- **Bain & Company 2021 BEL Presentation** - Wednesday, Feb. 10, 8:00 pm - 9:00 pm
- **enFocus Fellowship Infosession** - Thursday, Feb. 11, 12:30 p.m. - 1:15 p.m.
- **Thinking About a Career in Energy? Attend Energy Systems Engineering Info Session (UND)** - Thursday, Feb. 11, 5:00 p.m. - 6:00 p.m.
- **GT Impact Summer Leadership Program Overview #2** - Friday, Feb. 12 - 2:00 p.m. CST - 2:45 p.m. CST

Opportunities

• **Screenwriter's Creative Mentorship w/ JJ Philbin - Spring 2021**

Talented writer, show runner extraordinaire and Notre Dame alumni JJ Philbin is starting a screenwriter's creative mentorship program for this spring.

JJ Philbin got her start working at *Saturday Night Live* just after she graduated from Notre Dame. Since then, she's gone on to write and produce several shows, including *New Girl*, *The OC*, *Heroes*, and *Single Parents*, which she co-created.

In this program JJ will spend one on one time with each mentee answering questions, discussing story and the creative process. She will also read your material and provide ongoing support and insights as you grow as a creative.

Applications are now open! For Students who are interested please send a cover letter, resume and personal statement **as one pdf or word document** to mcox6@ND.edu by **Friday February the 12th at 5pm PST.**

*Your Personal Statement should be 1 page or less, and please be sure to tell JJ about yourself, graduation year, majors/minors, what type of writing you would like to pursue (ie. feature film, 30 minute comedy for TV, 1 hour drama TV etc.) and what films/shows you like.

- **Database Management Intern with AreaProbe LLC -**

AreaProbe LLC is looking for (2) part-time interns to help update records stored in their database. The individuals hired will be responsible for surveying property owners via phone, and entering information into the database based on feedback received.

- **Process Improvement Intern with Asurion -**

A 12-week internship to help rising seniors get a sneak peek into the technology world. Assigned to a team, interns will have their own projects to complete and present to leadership at the end of the summer.

[View All Featured Jobs](#)

[Schedule an Appointment with a Career Counselor](#)

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ETHICAL POLICIES

Whether in the job search process, scheduling a one-on-one appointment, or responding YES to attending an event, [consider the implications your decisions have](#) on your fellow Irish.

REGIONAL ENGAGEMENT

Our Regional Engagement Team is currently based in California, DC, and Houston. For students interested in exploring a particular location, utilize [the seven step process](#).